

Terms of Reference Strategic Committee

The committee will meet at least once per term

Membership

1. The membership will consist of no fewer than four governors, plus Head teacher
2. The committee may have additional members who support the meeting but do not participate in any voting.

Appointment of Chair

The chair will be appointed by committee members.

Appointment of Clerk

The clerk will be appointed by the committee members to take minutes

Quorum

The committee can only function if there are a minimum of three members present.

Terms of Reference

- To agree with the Head teacher the yearly School Improvement Plan (SIP).
- To monitor areas of the SIP each term using the action plans to inform the governors visits
- Reports of monitoring to be given each term to the Strategic Committee and then to the full governing body with recommendations for 'next steps'
- To receive termly reports from the Head teacher on children's progress and how the school is supporting any children who are not making their agreed progress
- To monitor Leadership and Management against the Ofsted criteria
- Review annually the staffing structure of the school in line with the SIP
- Oversee the recruitment and selection of permanent class teachers and post of responsibility in accordance with LA Personnel Procedures Manual. (Appointment of temporary teaching and support staff is delegated to the Head teacher)
- Ensure every member of staff and every post of responsibility has a job description which is reviewed annually
- Oversee staff development and training for all staff and governors in line with the SIP and statutory requirements
- Review matters concerning staff welfare
- Observe all statutory obligations
- Review curriculum and other appropriate policies
- Review Annually

31st January 2017